

CONTESTED DIVORCE—NO CHILDREN

The forms presented in this packet are designed to guide you in the preparation of your divorce papers. You must fill in the required information as it applies to your situation. Your papers should remain in the same order as they appear in this packet. If you do not have access to a typewriter, you may fill the papers out by hand in neat print using BLACK ink.

You should fill in every blank line EXCEPT for the civil action file number blanks and the lines provided for signatures by the Notary Public and the Judge.

In the Complaint and the Settlement Agreement, some sections have two possible answers, separated by an [OR]. In these sections, you must choose which of the two choices fits best in your situation, and then include only that choice in your documents. The other choice should be ignored, and should not be included in your documents.

Make sure that everything is signed. All signatures that require notarization must be notarized before your documents will be approved for filing.

Neither the Clerk of the Superior Court, nor any Deputy Clerk, , nor the Judges, or any other Court personnel, is allowed to answer any questions for you concerning the preparation of these forms. State Law O.C.G.A. §15-19-51 forbids court personnel to give legal advice. Different situations may require special procedures and courthouse personnel cannot advise you on how to proceed or what forms may be necessary in specific situations. Divorce can be very complicated. The only person allowed to help you in the preparation of these forms is a licensed attorney hired to represent you. Please consult an attorney if you have questions about the procedure or what action is best for you to take.

YOU MAY NEED AN ATTORNEY IF:

- The case is contested and your spouse has a lawyer.
- You cannot locate your spouse to serve him or her with your papers.
- You or your spouse has a house, pension, or large amount of property or income.
- You might lose custody of your children.
- You think you will have difficulty getting documents from your spouse about retirement funds, income, etc.
- Even if it is a friendly divorce, you should talk to a lawyer before you sign any settlement papers or file anything in court.

Remember, you must fully complete the forms before the Judge will be able to grant you a decree of divorce. Incomplete forms, as well as forms that are improperly filled out, may delay the grant of your divorce. Make sure that you take time to read over all the forms, and understand what is being asked of you in each situation. An accompanying instruction packet is available to help you as you complete these forms.

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

COMPLAINT FOR DIVORCE

Plaintiff, _____, comes before this Court and shows this Court as follows:

1.

Subject Matter Jurisdiction (Check a or b)

- a) Plaintiff is a resident of _____ County, Georgia, and has been a resident of Georgia for at least six months prior to the filing of this action.
- b) Plaintiff is not a resident of the State of Georgia, but Plaintiff's spouse has been a resident of the state of Georgia and the county of _____ for at least six (6) months prior to my filing this action.

2.

Venue (Check a, b, c, d, e, or f)

- a) Defendant is a resident of _____ County, Georgia, and has acknowledged service of the Complaint and Summons and has waived further service of process.

b) Defendant is a resident of _____ County, _____
(State) and has signed an ACKNOWLEDGEMENT OF SERVICE AFFIDAVIT OF
WAIVER OF VENUE AND PERSONAL JURISDICTION.

c) Defendant is a resident of _____ County, Georgia and
may be served at his/her residence/work address of:

_____.

d) The Defendant is a resident of _____ County,
Georgia but Defendant and I lived together in _____ County at the
time we separated, Defendant has only moved from _____
County within the past six months from the date of this filing, and I am a resident of
_____ County. Defendant shall be served by second original at
his/her home/work address of

_____.

e) The Defendant is a resident of Georgia, but his/her whereabouts are
unknown to me as shown by my Affidavit of Due Diligence attached hereto and
incorporated by reference, marked Exhibit A. The Defendant shall be served by
publication as is provided by law in the case of those who cannot be found within the
State pursuant to O.C.G.A. § 9-11-4(f)(1). The clerk shall mail a copy of the Notice,
Order for Service by Publication, and Petition for Divorce to the last known address of
Defendant, which is

_____.

within 15 days of the filing of the Order for Service by Publication.

f) Defendant is not a resident of the State of Georgia, but I am a resident of _____ County Georgia and (Check 1 or 2)

1. The Defendant was formerly a resident of the State of Georgia and presently is a resident of the State of _____.
Defendant may be served by a second original pursuant to the Long Arm Statute, O.C.G.A. § 9-10-91(5). Defendant may be served at the following address: _____.

2. The Defendant's whereabouts are unknown to me as shown by my Affidavit of Due Diligence, attached hereto and incorporated by reference, marked Exhibit A. The Respondent shall be served by publication as is provided by law in the case of those who cannot be found within the State pursuant to O.C.G.A. § 9-10-91(5). The clerk shall mail a copy of the Notice, Order for Service

3.

Date of Marriage (Check a or b)

a) Plaintiff and Defendant were lawfully married on _____
_____ in _____ County,
_____ (State).

b) Plaintiff and Defendant are common law married, having entered into a common law marriage before January 1 1997 as of _____ in _____
County, _____ (State).

Note: Common law marriage was abolished in Georgia on January 1, 1997.

4.

Date of Separation

The Defendant and I separated on _____ and have remained in a bona fide state of separation since that date.

5.

Grounds for Divorce (Check one or more grounds that you can prove)

Plaintiff is entitled to a divorce from the Defendant upon the statutory grounds that:

The marriage is **irretrievably broken** and there is no hope of reconciliation, under O.C.G.A. § 19-5-3(13). [*This is the no-fault divorce provision.*]

Cruel Treatment. My spouse committed the following acts of cruel treatment to me such that I am afraid he/she will hurt me in the future:

Adultery. My spouse has had sexual intercourse outside the marriage.

Desertion. On or about _____ (date), my spouse, without just cause or reason, intentionally abandoned and deserted me for a period of at least one year as follows:

Intermarriage. My spouse and I are related as follows:

Mental incapacity. I did not have the mental capacity to enter into a marriage when we married because

Impotency. My spouse was impotent at the time of our marriage, and I was not aware of this.

Force, menace, duress, fraud in obtaining the marriage. I entered this marriage against my will as a result of

Pregnancy of the wife at the time of the marriage unknown to the husband. I did not know that my spouse was pregnant by another man when we got married.

Conviction of party for an offense involving moral turpitude. On or about _____, my spouse was sentenced to serve at least two years in the penitentiary for the following:

Habitual intoxication. My spouse is repeatedly intoxicated.

My spouse has been adjudged mentally ill by a court of competent jurisdiction. My spouse has been confined in an institution for the mentally ill for a period of at least two years immediately preceding this action. My spouse's mental illness has been determined to be incurable by competent examiners, and I have attached

a certified statement that it is this person's opinion that my spouse is hopelessly and incurably mentally ill.

- Habitual Drug Addiction.** My spouse is addicted to drugs as follows:

6.

Alimony (Check a, b or c)

- a) I am seeking temporary alimony which will last until the date of the final decree of divorce. I did not engage in adultery, desertion, cruel treatment, or other fault grounds for divorce.
- b) I am seeking temporary and permanent alimony which will last until I remarry or until my former spouse or I should die. I did not engage in adultery, desertion, cruel treatment, or other fault grounds for divorce.
- c) I hereby expressly waive alimony for the past, present, and future.

7.

Marital Property (Check a, b or c)

- a) Defendant and I have no marital property.
- b) Defendant and I have already divided our marital property to our mutual satisfaction.
- c) Defendant and I have the following marital property that I have checked, and I am seeking an equitable division of this property.
 - A house located at

A notice of Lis Pendens is attached hereto as Exhibit “_____.”

- Pension(s): Mine _____ My spouse's _____.
- Motor vehicles (list make, model & year):

- Furniture (list or attach list):

- Bank accounts and investments (list or attach list)

- Other:

8.

Joint Debts (Check a or b)

- a) Defendant and I have no joint outstanding debts.
- b) Defendant and I have the following debts. I have indicated which party should be responsible for each debt. The responsible party will indemnify and hold harmless the non-responsible party for any collection on these obligations.

Creditor	Amount	Responsible Party

9.

Name Restoration

My former name is _____, and I request that it be restored to me.

10.

Minor Children

There are no minor children born of the marriage and the wife is not now pregnant.

WHEREFORE, Plaintiff respectfully requests:

- a) That the parties herein be totally divorced;
- b) That the Court grant Plaintiff ownership of the above-requested items of property;
- c) That the Plaintiff have such other and further relief as this Court deems equitable and just.

Respectfully submitted, this _____ day of _____, 20____.

Plaintiff *pro se*

Address & telephone number

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
Plaintiff,)
v.)
_____,) Civil Action File No. _____
Defendant)
)
)
)

VERIFICATION

Personally appeared before me the undersigned who on oath states that the facts set forth in this Complaint are true and correct to the best of his or her knowledge and belief.

_____,
Plaintiff *pro se*

Sworn and subscribed before me
This _____ day of _____, 20_____.

Notary Public, State of Georgia

My Commission Expires _____.

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v. _____,
Defendant
Civil Action File No. _____

ACKNOWLEDGEMENT OF SERVICE AND SUMMONS

The undersigned Defendant hereby acknowledges service of the above Summons and Complaint for Divorce and states that (s)he has received a copy of said Complaint, and Defendant hereby waives any further service of process.

This the _____ day of _____, 20____.

_____,
Defendant *pro se*

Sworn to and subscribed before me
This _____ day of _____, 20____.

_____,
Notary Public, State of Georgia
My Commission Expires _____.

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
Plaintiff,)
v.) Civil Action No. _____
_____,)
Defendant.)

DEFENDANT'S ACKNOWLEDGEMENT OF SERVICE
AFFIDAVIT OF WAIVER OF VENUE AND PERSONAL JURISDICTION

I, _____, the named Defendant in the above-styled case, after being duly sworn do hereby depose and say that I am a resident of _____ County, _____ (State), and that the Plaintiff in the above-styled case is a resident of _____ County, Georgia. I affirm that I have received a copy of said Petition/Complaint, and I hereby waive any and all further notice, service, and issuance of process.

After being duly informed that I have a constitutional right to a trial by Judge or jury on the above matter in the county of my residence, and with that knowledge, I hereby expressly waive my right to venue in the county of my residence, and consent to venue and personal jurisdiction in the county of this superior court.

This ____ day of _____, 20____.

Affiant

Notary Public

Sworn to and subscribed before me
this ____ day of _____, 20____.

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
Plaintiff,)
v.) Civil Action No. _____
_____,)
Defendant.)

CERTIFICATE OF SERVICE

I hereby certify that I have this day served the foregoing COMPLAINT FOR DIVORCE upon the following counsel for _____ [party] OR _____ [party if no counsel of record] by delivering [or causing to be delivered] by hand a copy of same as follows:

[Name and address of counsel of record, or of parties if no counsel of record.]

This _____ day of _____, 20____.

Plaintiff *pro se*

Address: _____

Telephone Number(s): _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
Plaintiff,)
v.)
_____,) Civil Action File No. _____
Defendant)
)
)
)

RULE NISI WITH TEMPORARY RESTRAINING ORDER

The within and foregoing Complaint having been read and considered, the same is Allowed, Ordered and Filed; and let a copy thereof be served upon the Defendant as required by law.

Plaintiff is hereby awarded temporary use and possession of the former marital residence located at _____ . Defendant is ordered to vacate the residence upon service. Defendant shall be allowed to take with him his clothing and other purely personal items. Defendant is ordered to surrender all keys to the marital residence to the serving Deputy.

Defendant is hereby restrained and enjoined from coming about, calling or otherwise contacting the Plaintiff in any fashion at any location.

Plaintiff is hereby awarded temporary use and possession of the _____ vehicle. Defendant is ordered to surrender all keys to the _____ vehicle to the serving Deputy.

Let the Defendant show cause before me on the ____ day of _____, 20____, at my office in the Courthouse in _____ County, Georgia at _____ o'clock ____ .m., why the prayers of Plaintiff for temporary relief should not be granted as requested.

In the meantime and until further order of this Court, each party is restrained and enjoined from molesting, harassing, or harming the other party; from following the other party; from interfering with the personal property held by the other party; or from entering the other party's dwelling house.

This _____ day of _____, 20_____.

JUDGE, Superior Courts
_____ Judicial Circuit

Presented by:

Plaintiff *pro se*

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

MOTION FOR SERVICE BY PUBLICATION

Comes plaintiff, pursuant to O.C.G.A. § 9-10-71, and moves the court for an order directing that service on the defendant be made by publication upon the grounds that he/she cannot, after due diligence, be found within the state, as more fully appears from the affidavit filed herewith and attached hereto.

Plaintiff *pro se*

Address: _____

Telephone Numbers

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

AFFIDAVIT OF DUE DILIGENCE--SERVICE BY PUBLICATION
O.C.G.A. §9-11-4(e)

Personally appeared _____, who, after being duly sworn, states:
That the Defendant resides outside the State of Georgia, and his/her last known
address is _____.

--or--

That the Defendant has departed from the State of Georgia or cannot after due
diligence be found within the state. The Defendant's last known address is
_____.

--or--

The last known residence of the Defendant was outside the State of Georgia at
_____ on _____, 20____.
The Defendant no longer resides at the foregoing address, nor within the State of Georgia,
to the best of Affiant's knowledge, and the present address or whereabouts of the
Defendant is unknown to the Affiant.

--or--

The affiant has made a diligent effort to locate defendant by:

And cannot find defendant within this state for the reason that defendant has
concealed himself by:

Affiant has no knowledge as to the present residence or whereabouts of the defendant.

The affiant has made the following efforts to find the Defendant (check all that apply)

- Checking with the Defendant's friends and relatives
Names, addresses, and telephone numbers of everyone plaintiff contacted:

- Contacting the Defendant's former landlord
Name, address, & telephone number of former landlord:

- Checking telephone information and directories
List which directories you checked:

- Attempting to have Defendant served at his/her last known address, which is listed above
- Other: _____

Plaintiff *pro se*

Sworn to and subscribed before me
this _____ day of _____, 20____.

Notary Public

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
Plaintiff,)
v.)
_____,) Civil Action File No. _____
Defendant)
)
)
)

ORDER FOR SERVICE BY PUBLICATION

Plaintiff having moved the Court for an order directing service to be made upon defendant _____ in the above-styled action by publication of summons, and it appearing to the Court from the verified Complaint and Affidavit in support of such motion that defendant is a nonresident and that the action is an action in which a defendant may be served by publication pursuant to O.C.G.A. § 9-10-71, it is

ORDERED, that service upon _____ be made by publication as provided by law.

This _____ day of _____, 20 _____.

JUDGE, Superior Courts

Judicial Circuit

Presented by:

Plaintiff *pro se*

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
Plaintiff,)
v.)
_____) Civil Action File No. _____
Defendant)
))
))

NOTICE OF SUMMONS—SERVICE BY PUBLICATION

TO: _____, Defendant Named Above:
You are hereby notified that the above-styled action seeking _____ [state the relief sought] was filed against you in said court on _____, 20____, and that by reason of an order for service of summons by publication entered by the court on _____, 20____ you are hereby commanded and required to file with the clerk of said court and serve upon _____, plaintiff, whose address is _____, an answer to the complaint within sixty (60) days of the date of the order for service by publication. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint.

Witness the Honorable _____, Judge of said Court.

This the _____ day of _____, 20____.

Clerk of Superior Court
_____, County

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,)
)
Plaintiff,)
)
v.) Civil Action No. _____
)
_____,)
)
Defendant.)

LIS PENDENS NOTICE

To whom it may concern:

The above-styled case has been filed demanding that the following described real property be awarded to the Plaintiff as alimony or as equitable division of property:

This Lis Pendens notice has been filed and recorded as provided by law.

This ____ day of _____, 20 ____.

Plaintiff *pro se*

Address: _____

Telephone Number(s) _____

**IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA**

)	
_____,)	
Plaintiff,)	
)	
v.)	
)	Civil Action File No. _____
_____,)	
Defendant)	
)	
)	

FINAL JUDGMENT AND DECREE

Upon consideration of this case, upon evidence submitted as provided by law, it is the judgment of the Court that a total divorce be granted, that is to say, a divorce *a vinculo matrimonii*, between the parties to the above stated case upon legal principles.

It is considered, ordered and decreed by the Court that the marriage contract heretofore entered into between the parties to this case, from and after this date, be and is set aside and dissolved as fully and effectually as if no such contract had ever been made or entered into.

Petitioner and Respondent in the future shall be held and considered as separate and distinct persons altogether unconnected by any nuptial union or civil contract whatsoever and both shall have the right to remarry.

The Court restores to _____ her prior maiden name, to wit:
_____.

The Court fixes alimony as follows: _____.

The Court grants to Plaintiff the following items property: _____

The Court divides up the parties debts as follows:

Creditor	Amount	Responsible Party

The responsible party will hold harmless the non-responsible party for any collection on these obligations.

Each party is hereby restrained and enjoined from molesting or harassing the other party.

SO ORDERED this _____ day of _____, 20_____.

JUDGE, Superior Courts
_____ Judicial Circuit

AFFIDAVIT FOR PERSON FILING CASE WITH NO ATTORNEY

Civil Action No. _____

Plaintiff

VS

Defendant

PERSONALLY appeared before the undersigned office, _____
(Affiant)
who after being duly sworn deposes and states under oath the following:

- (1) That affiant has this date filed a suit for divorce or other complaint in the County and does not have an attorney at law representing affiant.
- (2) (a) Affiant further states that the following person prepared the complaint and/or other papers:

(Name of person or business name who prepared papers)

(Address of such person and business)

(Telephone number of such person and business)

- (b) Affiant states that said person who prepared the papers (was or was not) paid to prepare the papers. The total amount paid was \$ _____.
- (3) Affiant further states that there (is or is not) any further money due anyone for assisting in the preparation of said papers. If affiant owes money to the preparer, the amount is \$ _____.
- (4) Affiant has not paid or given anyone any other consideration or money for help in preparing the papers, except the following: _____.
- (5) Did the preparer of the papers tell you what information, or give you advice regarding the information to put in any of your papers? Yes or No
- (6) Did the preparer give you any advice about how to file your papers? Yes or No
- (7) Did the preparer give you any advice about how to present your case to the Judge? Yes or No

I have answered all the above questions truthfully, under criminal penalties of perjury.

Affiant

Sworn to and subscribed before me this

_____ day of _____, 2019

Address

City, State and Zip Code

(Deputy) Clerk of Superior Court

Phone Number (Required)

General Civil and Domestic Relations Case Disposition Information Form

Superior or State Court of _____ County

For Clerk Use Only

Date Disposed _____ Case Number _____
MM-DD-YYYY

Case Style _____

Plaintiff(s)

Defendant(s)

Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix

Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix

Reporting Party _____

Plaintiff's Attorney _____

Bar Number _____

Self-Represented

Defendant's Attorney _____

Bar Number _____

Self-Represented

Manner of Disposition
Check Only One

Jury Trial

Bench/Non-Jury Trial

Non-Trial Disposition

Alternative Dispute Resolution

- Check if any party was self-represented at any point during the life of the case.
- Check if the court ordered an interpreter for any party, witness, or other involved individual.
- Was the case referred/ordered to a court-annexed alternative dispute resolution (ADR) process?

General Civil and Domestic Relations Case Filing Information Form

Superior or State Court of _____ County

For Clerk Use Only

Date Filed _____ **Case Number** _____

MM-DD-YYYY

Plaintiff(s)

Defendant(s)

Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix

Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix
Last	First	Middle I.	Suffix	Prefix

Plaintiff's Attorney _____ Bar Number _____ Self-Represented

Check One Case Type in One Box

General Civil Cases

- Automobile Tort
- Civil Appeal
- Contract
- Garnishment
- General Tort
- Habeas Corpus
- Injunction/Mandamus/Other Writ
- Landlord/Tenant
- Medical Malpractice Tort
- Product Liability Tort
- Real Property
- Restraining Petition
- Other General Civil

Domestic Relations Cases

- Adoption
- Dissolution/Divorce/Separate Maintenance
- Family Violence Petition
- Paternity/Legitimation
- Support – IV-D
- Support – Private (non-IV-D)
- Other Domestic Relations

Post-Judgment – Check One Case Type

- Contempt
- Non-payment of child support, medical support, or alimony
- Modification
- Other/Administrative

Check if the action is related to another action(s) pending or previously pending in this court involving some or all of the same parties, subject matter, or factual issues. If so, provide a case number for each.

_____ Case Number _____ Case Number

I hereby certify that the documents in this filing, including attachments and exhibits, satisfy the requirements for redaction of personal or confidential information in O.C.G.A. § 9-11-7.1.

Is an interpreter needed in this case? If so, provide the language(s) required. _____
Language(s) Required

Do you or your client need any disability accommodations? If so, please describe the accommodation request.

STATE OF GEORGIA
Report of Divorce, Annulment or Dissolution of Marriage
 Type or print all information

1. Civil Action Number	2. Date Decree Granted (mo., day, year)	3. County Decree Granted
4. Wife's Name (first, middle, last)	5. Maiden (Birth) Last Name	6. Date of Birth (mo., day, year)
7. County of Residence	8. Number of This Marriage (1 st , 2 nd , etc.)	
9. Husband's Name (first, middle, last, generation)	10. Date of Birth (mo., day, year)	11. County of Residence
12. Number of This Marriage (1 st , 2 nd , etc.)	13. Date of This Marriage (mo., day, year)	
14. Specify Grounds For Divorce (19-5-3, OCGA)	15. Number of Children Less Than 18 Affected by This Decree	

This above Report may be reproduced by use of a computer. However, the finished Report must be a close reproduction of the original, and prior review and approval must be obtained from the State Registrar before use.
 (31-10-7, O.C.G.A.)

31-10-22. Record of divorce, dissolutions, and annulments.

(a) A record of each divorce, dissolution of marriage, or annulment granted by any court of competent jurisdiction in this state shall be filed by the clerk of the court with the department and shall be registered if it has been completed and filed in accordance with this Code section. The record shall be prepared by the petitioner or the petitioner's legal representative on a form prescribed and furnished by the state registrar and shall be presented to the clerk of the court with the petition. In all cases, the completed record shall be a prerequisite to the granting of the final decree.

(b) The clerk of the superior court shall complete and forward to the department on or before the tenth day of each calendar month the records of each divorce, dissolution of marriage, or annulment decree granted during the preceding calendar month.