

PASSPORTS

- Passport applications DS-11
 1. Clerk's office
 2. travel.state.gov
- Black ink only
- Passport photos
 1. CVS
 2. Walgreens
- Driver's license or ID
 - If it's an ID, you will also need one of the following:
 - Another picture id, social security card, etc (ask for more information)
- Birth certificate with a seal on it-NOT a copy
 1. If you've had an adult passport before and it's expired, you can use the passport in place of your birth certificate
- Two forms of payment
 1. Check or money order to U.S. Department of State
 - a. \$130 for the adult book
 - b. \$30 for the adult card
 - c. \$100 for the children book
 - d. \$15 for the children card
 2. Processing fee to the Clerk of Court of \$35 per person
 3. If you want to expedite, it's \$60 extra to the U.S. Dept. of State
- Children's passports applications
 1. BOTH parents have to be present
 - a. If one cannot be present, there is an extra form to fill out, sign, and get notarized
 - b. There is also a special circumstance form if there is a different situation
 2. The CHILD has to be present
 3. Both parent's ID's
- 4. Child's birth certificate